

Tutorial for Using the Outcome Rate Calculator

Step 1. Navigate to the CRDC website (<http://ocrdata.ed.gov>).

**Tip: The tool works best with Chrome.*

Step 2. On the CRDC landing page, select **Data Analysis Tools** from the left navigation.

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School & District Search
Data Analysis Tools
Detailed Data Tables
State and National Estimations
Additional Resources
FAQs/User Guide
Office for Civil Rights(OCR)

Do you know the CRDC includes data about...
• Enrollment Demographics
• Prekindergarten
• Math & Science Courses
• Advanced Placement
• SAT/ACT
• Discipline
• School Expenditures
• Teacher Experience

Looking for the 2013-14 CRDC?

CIVIL RIGHTS Data Collection
Wide-ranging education access and equity data collected from our nation's public schools.

Quick Access

2009-10 & 2011-12 District or School Reports
• Find school- or district-level summaries
• Access all data for a single school or district

Detailed Data Tables
• View and compare data across multiple schools and districts
• 2000, 2004, 2006, 2009-10 and 2011-12 CRDC data

State and National Estimations
• Download 2000, 2004, 2006, 2009-10 and 2011-12

Step 3. On the Data Analysis Tools landing page, click **Outcome Rate Calculator**.

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School & District Search
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Detailed Data Tables
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CRDC Civil Rights Data Collection

DATA ANALYSIS TOOLS

Entity Comparison Graphs and Data
Select up to 12 entities (schools, districts and/or states) and view and compare metrics
Examples:
• For 10 schools, a district and a state, compare the in-school suspension rates for black students
• Compare the multiple out-of-school suspension rates for LEP students across 10 districts in a state

Entity Detail Graphs and Data
Select up to 2 entities (schools, districts or states) and compare detailed metrics along with one aggregated value
Examples:
• For two districts, compare single out-of-school suspension rates for students, by race/ethnicity
• Examine one school's expulsion rates for students, by disability status

Outcome Rate Calculator
Select up to 250 schools or districts and view and sort outcome rate calculations
Examples:
• For 100 districts, view the out-of-school suspension rates for all students and by race/ethnicity
• For 10 schools, view how much greater or lesser expulsion rates are for non-white students compared to white students
• Additional assistance is available through this [tutorial](#)

Step 4. On the Outcome Rate Calculator landing page, select the appropriate **data element**, **collection year**, and **level of data** to include in your analysis.

**Note: The level of data is the unit of analysis for your report – individual schools or entire districts.*

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OUTCOME RATE CALCULATOR

Welcome to the 'outcome rate calculator'. Follow the instructions below to select the criteria to build the

1. Select the data element
 - At least one out-of-school suspension
 - Expulsions (with and without educational services combined)
2. Select collection year
 - 2011-12
 - 2012-13
3. Select the level of data
 - School
 - District
4. Further refine your report by selecting up to 250 schools or districts by name or by other criteria.

Search for Schools Based on Data Element Criteria

5. View your custom report: [View Calculations](#)

Selected Data Set						
State	District Name	District ID	School Name	School ID	View Detail	Delete
Clear All						

Step 5. Select up to 250 schools or districts by name or by other criteria. There are different ways to add schools or districts to your analysis. The different ways of adding data are outlined in separate steps.

- To add school level data by school name, go to **Step 6a.**
- To add school level data by district name, go to **Step 7a.**
- To add school level data by data criteria, go to **Step 8a.**
- To add district level data by district name, go to **Step 9a.**
- To add district level data by data criteria, go to **Step 10a.**

Step 6a. Click **Find Schools by Name, District or State**.

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OUTCOME RATE CALCULATOR

Welcome to the 'outcome rate calculator'. Follow the instructions below to select the criteria to build the report and then click "View Report".

- Select the data element**
 - At least one out-of-school suspension
 - Expulsions (with and without educational services combined)
- Select collection year** 2011-12
- Select the level of data** School District
- Further refine your report by selecting up to 250 schools or districts by name or by other criteria.**
 - Find Schools by Name, District or State
 - Search for Schools Based on Data Element Criteria
- View your custom report:** [View Calculations](#)

Selected Data Set						
State	District Name	District ID	School Name	School ID	View Detail	Delete
Clear All						

Step 6b. Enter the **School Name** (e.g., "Mifflin").

Click **Find**. A list of schools will appear.

**Tip: Use broad search terms and then narrow your selection. Do not include terms like "elementary" or "high school" in your search.*

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 - At least one out-of-school suspension
 - Expulsions (with and without educational services combined)
- Select collection year** 2011-12
- Select the level of data** School District
- Further refine your report by selecting up to 250 schools or districts by name or by other criteria.**
 - Find Schools by Name, District or State
 - Search for Schools Based on Data Element Criteria
- View your custom report:** [View Calculations](#)

Find Schools by Name, District or State

If you know the school name, then type it in the school name field and click 'Find'.

School Name: [Find](#)

If you would like a list of schools in a particular district to choose from, type in the district name, ID, and/or select the state, then click "Find" to view a list of districts. You can then click on a district to view a list of schools in that district.

District Name: ID: State: [Find](#)

Selected Data Set						
State	District Name	District ID	School Name	School ID	View Detail	Delete
Clear All						

Step 6c. Select the schools to include in your analysis by checking the corresponding boxes on the left (limited to 250 schools). To select all the schools, check **Select all**.

Click **Add to Data Set** to add all of the selected schools to your analysis.

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OUTCOME RATE CALCULATOR

Welcome to the 'outcome rate calculator'. Follow the instructions below to select the criteria to build the report and then click "View Report".

- Select the data element**
 - At least one out-of-school suspension
 - Expulsions (with and without educational services combined)
- Select collection year** 2011-12
- Select the level of data** School District
- Further refine your report by selecting up to 250 schools or districts by name or by other criteria.**
 - Find Schools by Name, District or State
 - Search for Schools Based on Data Element Criteria

Find Schools by Name, District or State

If you know the school name, then type it in the school name field and click 'Find'.

Reset

School Name: Find

(Select all) State

State	District Name	District ID	School Name	School ID
<input type="checkbox"/> PA	GOVERNOR MIFFLIN SD	4210860	GOVERNOR MIFFLIN MS	421086000801
<input type="checkbox"/> PA	GOVERNOR MIFFLIN SD	4210860	GOVERNOR MIFFLIN SHS	421086000802
<input checked="" type="checkbox"/> OH	COLUMBUS CITY SCHOOL DISTRICT	3904380	MIFFLIN ALTERNATIVE MIDDLE SCHOOL	390438000684
<input type="checkbox"/> PA	MIFFLIN COUNTY SD	4215290	MIFFLIN COUNTY HIGH SCHOOL	421529099999
<input type="checkbox"/> PA	MIFFLIN COUNTY SD	4215290	MIFFLIN COUNTY JUNIOR HIGH SCHOOL	421529099998
<input type="checkbox"/> PA	MIFFLIN COUNTY SD	4215290	MIFFLIN COUNTY MIDDLE SCHOOL	421529099997
<input type="checkbox"/> OH	MADISON LOCAL	3904945	MIFFLIN ELEMENTARY SCHOOL	390494503601

Add to Data Set

If you would like a list of schools in a particular district to choose from, type in the district name, ID, and/or select the state, then click "Find" to view a list of districts. You can then click on a district to view a list of schools in that district.

District Name: ID: State: Find

Proceed to **Step 11**.

Step 7a. Click **Find Schools by Name, District or State**.

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OUTCOME RATE CALCULATOR

Welcome to the 'outcome rate calculator'. Follow the instructions below to select the criteria to build the report and then click "View Report".

- Select the data element**
 - At least one out-of-school suspension
 - Expulsions (with and without educational services combined)
- Select collection year** 2011-12
- Select the level of data** School District
- Further refine your report by selecting up to 250 schools or districts by name or by other criteria.**
 - Find Schools by Name, District or State
 - Search for Schools Based on Data Element Criteria

View your custom report:

Selected Data Set						
State	District Name	District ID	School Name	School ID	View Detail	Delete
<input type="button" value="Clear All"/>						

Step 7b. Enter the **District Name** (e.g., “Columbus City”).

Click **Find**. A list of districts will appear.

Note: **ID and **State** can be used to help narrow the results.*

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OUTCOME RATE CALCULATOR

Welcome to the 'outcome rate calculator'. Follow the instructions below to select the criteria to build the report and then click "View Report".

- Select the data element**
 - At least one out-of-school suspension
 - Expulsions (with and without educational services combined)
- Select collection year** 2011-12
- Select the level of data** School District
- Further refine your report by selecting up to 250 schools or districts by name or by other criteria.**

Find Districts by Name or State

If you know the district name, then type it in the district name field and click 'Find'. Additionally, you can search by State or ID only, or a combination of the three fields.

District Name	ID	State	
<input type="text" value="Columbus City"/>	<input type="text"/>	<input type="text" value="- Select state -"/>	<input type="button" value="Find"/>
<input type="checkbox"/> (Select all)			
<input checked="" type="checkbox"/> COLUMBUS CITY SCHOOL DISTRICT	3904380	Ohio	<input type="button" value="Add to Data Set"/>

Search for Districts Based on Data Element Criteria

- View your custom report:**

Selected Data Set						
State	District Name	District ID	School Name	School ID	View Detail	Delete

Step 7c. Select the appropriate district by clicking on the name. A list of schools within the district will appear. Select the schools to include in your analysis by checking the corresponding boxes on the left (limited to 250 schools). To select all the schools, check **Select all**.

Click **Add to Data Set** to add all of the selected schools to your analysis.

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OUTCOME RATE CALCULATOR

Welcome to the 'outcome rate calculator'. Follow the instructions below to select the criteria to build the report and then click "View Report".

- Select the data element**
 - At least one out-of-school suspension
 - Expulsions (with and without educational services combined)
- Select collection year** 2011-12
- Select the level of data** School District
- Further refine your report by selecting up to 250 schools or districts by name or by other criteria.**
 - Find Schools by Name, District or State

Find Schools by Name, District or State

If you know the school name, then type it in the school name field and click 'Find'. Reset

School Name Find

If you would like a list of schools in a particular district to choose from, type in the district name, ID, and/or select the state, then click "Find" to view a list of districts. You can then click on a district to view a list of schools in that district.

District Name ID State

COLUMBUS CITY SCHOOL DISTRICT 3904380 Ohio Find

(Select all) State

<input type="checkbox"/>	State	District Name	District ID	School Name	School ID
<input type="checkbox"/>	OH	COLUMBUS CITY SCHOOL DISTRICT	3904380	MARION-FRANKLIN HIGH SCHOOL	390438000677
<input type="checkbox"/>	OH	COLUMBUS CITY SCHOOL DISTRICT	3904380	MAYBURY ELEMENTARY SCHOOL	390438000678
<input type="checkbox"/>	OH	COLUMBUS CITY SCHOOL DISTRICT	3904380	MEDINA MIDDLE SCHOOL	390438000682
<input checked="" type="checkbox"/>	OH	COLUMBUS CITY SCHOOL DISTRICT	3904380	MIFFLIN ALTERNATIVE MIDDLE SCHOOL	390438000684
<input type="checkbox"/>	OH	COLUMBUS CITY SCHOOL DISTRICT	3904380	MIFFLIN HIGH SCHOOL	390438000683
<input type="checkbox"/>	OH	COLUMBUS CITY SCHOOL DISTRICT	3904380	MOLER ELEMENTARY SCHOOL	390438000686
<input type="checkbox"/>	OH	COLUMBUS CITY SCHOOL DISTRICT	3904380	MONROE ALTERNATIVE MIDDLE SCHOOL	390438000687

Add to Data Set

Proceed to **Step 11**.

Step 8a. Click **Search for Schools Based on Data Element Criteria**.

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OUTCOME RATE CALCULATOR

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- Select the data element**
 - At least one out-of-school suspension
 - Expulsions (with and without educational services combined)
- Select collection year** 2011-12
- Select the level of data** School District
- Further refine your report by selecting up to 250 schools or districts by name or by other criteria.**
 - Find Schools by Name, District or State
 - Search for Schools Based on Data Element Criteria
- View your custom report:** View Calculations

Selected Data Set

State	District Name	District ID	School Name	School ID	View Detail	Delete
					View Detail	Delete

Clear All

Step 8b. Select criteria from **Characteristics, Membership, Staffing and Finance; College and Career Readiness; or Discipline** tab to refine your search. Click **Find**.

Note: A combination of criteria from any of the tabs can be selected. It is not necessary for you to enter a **School Name, District Name or **State**. If you leave those fields empty, all schools are considered.*

For example, for a list of middle schools in Ohio with less than 500 students and that are not juvenile justice facilities, select “Ohio” for the **State**; select grades “6”, “7”, and “8” for the **Grades Offered**; select “No” for **Juvenile Justice Facility**; and then enter “Less Than 500” for **Enrollment Total**.

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OUTCOME RATE CALCULATOR

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- Select the data element**
 - At least one out-of-school suspension
 - Expulsions (with and without educational services combined)
- Select collection year** 2011-12
- Select the level of data** School District
- Further refine your report by selecting up to 250 schools or districts by name or by other criteria.**

Find Schools by Name, District or State

Search for Schools Based on Data Element Criteria

School Name State

District Name

Characteristics, Membership, Staffing and Finance (5 Selections Made)

Grades Offered Preschool K 1 2 3 4 5 6 7 8

Title I Yes No Not Selected Magnet School Yes No Not Selected

Alternative School Yes No Not Selected Juvenile Justice Facility Yes No Not Selected

Charter School Yes No Not Selected

Enrollment: is

Sex: %

Race: %

LEP: %

IDEA: %

Section 504: %

Staffing and Finance

Student to Teacher Ratio: (to 1)

First or Second Year Teachers: %

Certified Teachers: %

College and Career Readiness

Discipline

Step 8c. Select the schools to include in your analysis by checking the corresponding boxes on the left (limited to 250 schools). To select all the schools, check **Select all**.

Click **Add to Data Set** to add all of the selected schools to your analysis.

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OUTCOME RATE CALCULATOR

Welcome to the 'outcome rate calculator'. Follow the instructions below to select the criteria to build the report and then click "View Report".

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 - At least one out-of-school suspension
 - Expulsions (with and without educational services combined)
- Select collection year** 2011-12
- Select the level of data** School District
- Further refine your report by selecting up to 250 schools or districts by name or by other criteria.**

Find Schools by Name, District or State

Search for Schools Based on Data Element Criteria

School Name: State: North Dakota
Ohio
Oklahoma
Oregon
Pennsylvania

District Name:

Characteristics, Membership, Staffing and Finance (5 Selections Made)

Grades Offered Preschool K 1 2 3 4 5 6 7 8 9 10 11 12

Title I Yes No Not Selected **Magnet School** Yes No Not Selected

Alternative School Yes No Not Selected **Juvenile Justice Facility** Yes No Not Selected

Charter School Yes No Not Selected

Enrollment Total: Less Than (student count)

Sex: %

Race: %

LEP: %

IDEA: %

Section 504: %

Staffing and Finance Student to Teacher Ratio: (to 1)

First or Second Year Teachers: %

Certified Teachers: %

College and Career Readiness

Discipline

(Select all) State

State	District Name	District ID	School Name	School ID
<input type="checkbox"/> OH	TOLEDO CITY	3904490	MCTIGUE ELEMENTARY SCHOOL	390449001814
<input type="checkbox"/> OH	COLUMBUS CITY SCHOOL DISTRICT	3904380	MEDINA MIDDLE SCHOOL	39043800682
<input type="checkbox"/> OH	MIAMI EAST LOCAL	3904862	MIAMI EAST JUNIOR HIGH SCHOOL	390486203319
<input type="checkbox"/> OH	CLEVELAND MUNICIPAL	3904378	MICHAEL R. WHITE	390437800515
<input checked="" type="checkbox"/> OH	COLUMBUS CITY SCHOOL DISTRICT	3904380	MIFFLIN ALTERNATIVE MIDDLE SCHOOL	39043800684
<input type="checkbox"/> OH	CLEVELAND MUNICIPAL	3904378	MILES SCHOOL	390437800513

Proceed to **Step 11**.

Step 9a. Click **Find Districts by Name or State**.

The screenshot shows the 'OUTCOME RATE CALCULATOR' interface. On the left is a navigation menu with options like 'School & District Search', 'Data Analysis Tools', and 'Office for Civil Rights(OCR)'. The main content area includes instructions and a list of criteria to select:

- Select the data element (radio buttons for suspension/expulsion)
- Select collection year (radio buttons for 2011-12)
- Select the level of data (radio buttons for School/District)
- Further refine your report by selecting up to 250 schools or districts by name or by other criteria. This step has two sub-options: 'Find Districts by Name or State' (highlighted with a green arrow) and 'Search for Districts Based on Data Element Criteria'.
- View your custom report: View Calculations

 Below the instructions is a table header with columns: State, District Name, District ID, School Name, School ID, View Detail, and Delete. A 'Clear All' button is located below the table.

Step 9b. Enter the **District Name** (e.g., “Columbus City”).

Click **Find**. A list of districts will appear.

Note: **ID and **State** can be used to help narrow the results.*

This screenshot shows the same interface as Step 9a, but with the 'Find Districts by Name or State' section expanded. It provides instructions: 'If you know the district name, then type it in the district name field and click "Find". Additionally, you can search by State or ID only, or a combination of the three fields.' Below this are three input fields: 'District Name' (containing 'Columbus City'), 'ID', and 'State' (a dropdown menu set to '- Select state -'). A 'Find' button is to the right of these fields, highlighted with a green arrow. The 'View Calculations' button is also visible below the search options.

Step 9c. Select the appropriate district to include in your analysis by checking the corresponding box on the left. To select all the districts, check **Select all**. Click **Add to Data Set** to add all of the selected districts to your analysis.

Proceed to **Step 11**.

Step 10a. Click **Search for Districts Based on Data Elements Criteria**.

Step 10b. Select criteria from **Characteristics, Membership, Staffing and Finance; College and Career Readiness; or Discipline** tab to refine your search.

Click **Find**.

Note: A combination of criteria from any of the tabs can be selected. It is not necessary for you to enter a **District Name or **State**. If you leave those fields empty, all districts are considered.*

For example, to create a list of all districts in Ohio that offer Gifted and Talented Programs, select “Ohio” for **State** and click “Yes” for **Gifted/Talented Program**.

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OUTCOME RATE CALCULATOR Home Data Analysis

Welcome to the 'outcome rate calculator'. Follow the instructions below to select the criteria to build the report and then click "View Report".

- Select the data element
 - At least one out-of-school suspension
 - Expulsions (with and without educational services combined)
- Select collection year 2011-12
- Select the level of data School District
- Further refine your report by selecting up to 250 schools or districts by name or by other criteria.

Find Districts by Name or State

Search for Districts Based on Data Element Criteria

District Name State

Characteristics, Membership, Staffing and Finance

College and Career Readiness (1 Selection Made)

Gifted/Talented Program Yes No Not Selected Adv.Placement Yes No Not Selected

Courses Offered: Algebra I Yes No Not Selected Calculus Yes No Not Selected

Geometry Yes No Not Selected Biology Yes No Not Selected

Algebra II Yes No Not Selected Chemistry Yes No Not Selected

Advanced Math Yes No Not Selected Physics Yes No Not Selected

SAT/ACT Participation Rate Sex: %

Race: %

LEP: %

IDEA: %

Discipline

Find

Step 10c. Select the districts to include in your analysis by checking the corresponding boxes on the left (limited to 250 districts). To select all the districts, check **Select all**.

Click **Add to Data Set** to add all of the selected districts to your analysis.

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OUTCOME RATE CALCULATOR

Welcome to the 'outcome rate calculator'. Follow the instructions below to select the criteria to build the report and then click "View Report".

- Select the data element**
 - At least one out-of-school suspension
 - Expulsions (with and without educational services combined)
- Select collection year** 2011-12
- Select the level of data** School District
- Further refine your report by selecting up to 250 schools or districts by name or by other criteria.**

Find Districts by Name or State

Search for Districts Based on Data Element Criteria

District Name State

Characteristics, Membership, Staffing and Finance

College and Career Readiness (1 Selection Made)

Gifted/Talented Program Yes No Not Selected Adv.Placement Yes No Not Selected

Courses Offered: Algebra I Yes No Not Selected Calculus Yes No Not Selected

Geometry Yes No Not Selected Biology Yes No Not Selected

Algebra II Yes No Not Selected Chemistry Yes No Not Selected

Advanced Math Yes No Not Selected Physics Yes No Not Selected

SAT/ACT Participation Rate

Sex: %

Race: %

LEP: %

IDEA: %

Discipline

(Select all)

State	District Name	District ID
<input type="checkbox"/>	COLUMBIANA EXEMPTED VILLAGE	3904532
<input checked="" type="checkbox"/>	COLUMBUS CITY SCHOOL DISTRICT	3904380
<input type="checkbox"/>	CONTINENTAL LOCAL	3904932
<input type="checkbox"/>	COSHOCTON CITY	3904382
<input type="checkbox"/>	CRESTVIEW LOCAL	3904643
<input type="checkbox"/>	CUYAHOGA FALLS CITY	3904383
<input type="checkbox"/>	DAYTON CITY	3904384
<input type="checkbox"/>	DEER PARK COMMUNITY CITY	3904385

Proceed to **Step 11**.

Step 11. Click **View Calculations** to see your analysis.

Step 12. View your generated report. Use the scroll bar to view the information presented on the far right of the table. You may click the column headers in the table to view the values in ascending or descending order. To interpret the analysis, see *Interpreting the Results from the Outcome Calculator* on the following page

Step 13. To export the data to Excel, click **Export Data** in the upper right corner of the report. This will trigger a download of the data in Excel spreadsheet format.

Step 14. To conduct another search, click **Outcome Rate Calculator Home** in the upper right corner of the report.

Interpreting the Results from the Outcome Rate Calculator

The generated report includes the student counts, discipline rates, and discipline ratios. The information that is presented is disaggregated by race/ethnicity and reflects the discipline category, out-of-school suspension (OSS) or expulsion, selected in Step 4.

At the far right of the table, you will see information regarding OSS ratios, which explains how much more (or less) likely it is that a student of color will be disciplined, compared with a White student. The ratios are represented by X:1, where X represents the likelihood of the student receiving a disciplinary action (i.e., OSS or expulsion).

For example, in the analysis snapshot shown below, Black students in Joppatowne High are 2.05 times more likely to receive an OSS than their White peers. Hispanic students are 1.38 times more likely to receive an OSS. The discipline data are not collected by race/ethnicity for students with disabilities under Section 504 only, so enrollment data used for calculating the ratios and rates exclude Section 504 student enrollments.

The OSS rates were calculated by dividing the number of students who received OSS by the total enrollment (without “Section 504” students):

- OSS rate for White students: $24/330 = 7.27\%$ (or, 0.0727)
- OSS rate for Black students: $56/375 = 14.93\%$ (or, 0.1493)

The OSS ratios were calculated by dividing the OSS rate of students in a particular race/ethnicity group by the OSS rate for White students:

- OSS ratio for Black students: $0.1493/0.0727 = 2.05$

So, Black students are 2.05 times more likely to receive OSS than White students.

OSS ratio (X more likely to receive OSS than white)						
School Name	AME	ASI	HI PAC	BLA	HIS	TWO
JOPPATOWNE HIGH	0.00	6.11	0.00	2.05	1.38	2.60

Students receiving at least one out-of-school suspension (n)								
School Name	AME	ASI	HI PAC	BLA	HIS	WHI	TWO	TOT
JOPPATOWNE HIGH	0	4	0	56	6	24	10	100

Student enrollment without 504 only students (n)*								
School Name	AME	ASI	HI PAC	BLA	HIS	WHI	TWO	TOT
JOPPATOWNE HIGH	10	9	4	375	60	330	53	841

Term / Acronym	Definition
AME	American Indian or Alaska Native
ASI	Asian
HIPAC	Native Hawaiian or Other Pacific Islander
BLA	Black or African American
HIS	Hispanic or Latino of any race
WHI	White
TWO	Two or more races
TOT	Total
OSS Rate	Percentage of students that receive at least one out-of-school suspension
OSS Ratio	Likelihood that students of color will receive at least one out-of-school suspension compared to White students
Expulsions Rate	Percentage of students that receive expulsions
Expulsions Ratio	Likelihood that students of color will receive expulsions compared to White students