

2006 CIVIL RIGHTS DATA COLLECTION DISTRICT SUMMARY REPORT: ED101

U.S. Department of Education
Washington, DC 20202
Due Date: March 31, 2007

REPORTING REQUIREMENT

This data collection (formerly referred to as the OCR E&S Survey) is authorized by the U.S. Department of Education under Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Department of Education Organization Act (20 U.S.C. 3413). The regulations for Title VI may be found at 34 CFR 100.6(b); Title IX regulations at 34 CFR 106.71; and Section 504 regulations at 34 CFR 104.61.

Paperwork Burden Statement. According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for the "Collection of Elementary and Secondary Education Data through *EDFacts*," of which this ED101 form is a component, is 1875-0240. The time required to complete the ED101 is estimated to average 7 hours per response, including the time to review instructions, research existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4700. If you have comments or concerns regarding the status of your individual submission of this form, write directly to: Performance Information Management Service, U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, D.C. 20202-0600.

GENERAL INSTRUCTIONS

Returning the report. The primary method of submission of this data collection is Web-based, with Single File Submission as an alternate format. Please see www.crdc2006.org for instructions. If you need assistance, please contact our Partner Support Center:

U.S. Department of Education Partner Support Center
Telephone: 877-457-3336 (877-HLP-EDEN)
Fax: 888-329-3336 (888-FAX-EDEN)
TTY/TDD: 888-403-3336 (888-403-EDEN)
EDEN_CRDC@ed.gov

Paper submission is permitted with pre-arrangements for districts that are unable to use Web-based or Single File Submission because they have no Internet connection or inadequate Web access.

For paper submission, contact the U.S. Department of Education EDEN Partner Support Center as shown above.

If you are a district that made pre-arrangements and are submitting a paper form, please send the original to the U.S. Department of Education at the address below. Use the forms that you received in response to your request for paper submission, not the sample forms attached to these instructions. Include both this ED101 (district summary) and an ED102 (school report) for each school in your district and be sure that the certification is completed and signed on each form. Retain photocopies for your reference. The mailing address is Civil Rights Data Collection, EDEN Partner Support Center, c/o AEM Corporation, 14030 Thunderbolt Place, #900, Chantilly, VA 20151.

All schools. ED101 is a summary form. It must be accompanied by a completed ED 102 for each public school in the district, including charter schools that are part of the district.

Reporting period. On ED101, items 1 – 8 require current year data; item 9 requires previous school year data.

For items that require **current school year data**, for all students in your district, both students with disabilities and other students, information reported should be a count of the students in the district taken, whenever possible, as of the date that is consistent with the date of the special education child count in your state (but no earlier than October 1, 2006, and no later than December 15, 2006). For items that require **previous school year data**, report cumulative data for the entire school year 2005 – 06.

Counting students. Enrollment data collected on this form include (1) both general enrollment and special education students, (2) both non-residents attending district schools and residents attending nondistrict facilities, and (3) students in prekindergarten/preschool programs through grade 12.

No students versus non-applicability. Enter a response to every item. To distinguish between a response of no students for an item and non-applicability of that item for your district, follow this example.

▶ If the answer to a given item is None , enter zero (0) in all appropriate cells.	M	0	0	0
	F	0	0	0
▶ If a particular item is Not Applicable in your case, enter an X for that response.	M	X	X	X
	F	X	X	X

Certification. The superintendent or authorized representative must complete the certification signature block for the district. The certification pertains to **all** items on the ED101 and ED102 forms.

When filling out the form, please . . .

- ▶ Print legibly using a black ballpoint pen.
- ▶ Leave no space empty.

DEFINITIONS

- **Public school.** An institution that provides institutional services and
 - ▶ has one or more grade groupings (prekindergarten through 12) or is ungraded;
 - ▶ has one or more teachers;
 - ▶ is located in one or more buildings;
 - ▶ has an assigned administrator(s);
 - ▶ receives public funds as its primary support; and
 - ▶ is operated by an education agency.
 Public schools include charter schools that receive public funds from state or local government.
- **Non-district school or facility.** A public or private school or facility that provides instruction or services that are not provided by the local education agency. This includes regional service agencies that provide administrative or special services to local education agency students. A private school may serve students with disabilities who are placed by a public agency in the private school and who receive special education and related services in the private school at public expense.
- **Children with disabilities (IDEA).** Children having mental retardation, hearing impairment including deafness, speech or language impairment, visual impairment including blindness, serious emotional disturbance (hereafter referred to as emotional disturbance), orthopedic impairment, autism, traumatic brain injury, developmental delay, other health impairment, specific learning disability, deaf-blindness, or multiple disabilities, and who, by reason thereof, receive special education and related services under the Individuals with Disabilities Education Act (IDEA) according to an individualized education program (IEP), individual family service plan (IFSP), or service plan. This term is used interchangeably with *students with disabilities (IDEA)*.
- **Students with disabilities—Section 504 only.** An elementary or secondary student with a disability who is being provided with related aids and services under Section 504 of the Rehabilitation Act of 1973, as amended, and is NOT being provided with services under the Individuals with Disabilities Education Act (IDEA).
- **Race/Ethnicity Categories**
 - **American Indian or Alaskan Native.** A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.
 - **Asian or Pacific Islander.** A person having origins in any of the original peoples of the Far East, Southeast Asia, the Pacific Islands, or the Indian subcontinent. This includes, for example, China, India, Japan, Korea, the Philippine Islands, and Samoa.
 - **Hispanic.** A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin regardless of race.
 - **Black (Not of Hispanic Origin).** A person having origins in any of the black racial groups of Africa.
 - **White (Not of Hispanic Origin).** A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Note. The U.S. Department of Education has proposed revised guidelines for reporting data on race/ethnicity. Any revised guidelines will affect *future* reporting of data for the Civil Rights Data Collection (CRDC), not reporting for the 2006 CRDC. For the 2006 CRDC, you must choose one racial/ethnic category for each student.

- **Limited English Proficient (LEP) Students (also known as English Language Learners)**
Under Section 9101(25) of the Elementary and Secondary Education Act (ESEA) of 1965, as amended by the No Child Left Behind Act (NCLB), the term *limited English proficient* is defined as an individual
 - (A) who is aged 3 through 21;
 - (B) who is enrolled or preparing to enroll in an elementary school or secondary school;
 - (C)(i) who was not born in the United States or whose native language is a language other than English;
 - (ii)(I) who is a Native American or Alaska Native, or a native resident of the outlying areas; and
 - (II) who comes from an environment where a language other than English has had a significant impact on the individual's level of English language proficiency; or
 - (iii) who is migratory, whose native language is a language other than English, and who comes from an environment where a language other than English is dominant; and
 - (D) whose difficulties in speaking, reading, writing, or understanding the English language may be sufficient to deny the individual
 - (i) the ability to meet the State's proficient level of achievement on State assessments described in section 1111(b)(3);
 - (ii) the ability to successfully achieve in classrooms where the language of instruction is English; or
 - (iii) the opportunity to participate fully in society.

SPECIFIC INSTRUCTIONS

Item 1. Number of public schools. Provide the total number of public schools in your district. This number should equal the number of Individual School Report ED102 forms submitted by your district. This includes charter schools that are part of your district.

Item 2. Public school membership. Report membership for all students in your district, both students with disabilities and other students, as an unduplicated count of students taken, whenever possible, as of the date that is consistent with the date of the special education child count in your state (but no earlier than October 1, 2006, and no later than December 15, 2006). In this count, include students enrolled in prekindergarten, preschool, and non-district facilities. Non-district facilities include public and private schools, intermediate units, and residential facilities outside the local education district, as well as social service agencies and homebound/hospital students.

Item 3. Awaiting initial evaluation. Count only the unduplicated number of students awaiting initial evaluation for special education programs and related services under the Individuals with Disabilities Education Act (IDEA), as defined above. In this count, include students enrolled in prekindergarten, preschool, and non-district facilities. Non-district facilities include public and private schools, intermediate units, and residential facilities outside the local education district, as well as social service agencies and homebound/hospital students.

Item 4. Number of students with disabilities. Enter the number of students eligible under the Individuals with Disabilities Education Act (IDEA), as defined in Students with Disabilities (IDEA) above. Include all student populations in the list below. Exclude students who receive services solely under Section 504 of the Rehabilitation Act of 1973.

Note: The number you provide here may differ from the aggregate of students reported on ED102, Tables 10 and 11, because item 4 of ED 101 includes students that ED102 excludes. For item 4 of ED101

- Include students who are eligible for services under the Individuals with Disabilities Education Act (IDEA).
- Include students in preschool, prekindergarten, and kindergarten through age 21.
- Include students in non-district schools and residential facilities.
- Include students in intermediate units, regional service agencies, and those who are home- or hospital-bound.

Item 5. Prekindergarten/preschool children receiving special education and related services. The unduplicated number of prekindergarten/preschool children (generally children ages 3 through 5) who receive special education and related services under IDEA in schools or facilities in the district or outside the district. Non-district facilities include public and private schools, intermediate units, and residential facilities outside the local education district, as well as social service agencies and homebound/hospital students.

Item 6. Students with disabilities served under section 504. See the definition of Students with disabilities—Section 504 only in the Definitions section. In this count, include students enrolled in non-district facilities. Non-district facilities include public and private schools, intermediate units, and residential facilities outside the local education district, as well as social service agencies and homebound/hospital students.

Item 7. GED Programs. Include programs operated by your district to help prepare students to take the exams for the General Educational Development (GED) credential, which is sponsored by the American Council on Education. Exclude programs operated by other agencies, such as community colleges, even if you recommend that students in your district enroll in those programs.

If the response to item 7 is yes, then complete items 8 and 9. If the response to item 7 is *no*, then skip to Certification.

Item 8. Participation in district-operated GED preparation programs. Do not include students enrolled in programs that are not operated by your district. Specify participation by race/ethnicity using the five categories that appear. The counts for the five race/ethnicity categories must be unduplicated counts. The total column represents all students in the district-operated GED program and should equal the sum of columns 1-5. The counts in columns 7 and 8 overlap the counts in columns 1-6 and students may be included in both column 7 and column 8 if the student is both LEP and is a student with disabilities under IDEA; columns 7

and 8 include all students in the category, regardless of race/ethnicity. See the definition section above in these instructions for definitions of the race/ethnicity categories, LEP, and students with disabilities (IDEA).

Item 9. Students who earned GED credentials. Include only those students who participated in a GED program operated by your district AND received GED credentials. Report school year 2005 – 06 data for this item. Specify participation by race/ethnicity using the five categories that appear. The counts for the five race/ethnicity categories must be unduplicated counts. The total column represents all students in the district-operated GED program and should equal the sum of columns 1-5. The counts in columns 7 and 8 overlap the counts in columns 1-6 and students may be included in both column 7 and column 8 if the student is both LEP and is a student with disabilities under IDEA; columns 7 and 8 include all students in the category, regardless of race/ethnicity. See the definition section above in these instructions for definitions of the race/ethnicity categories, LEP, and students with disabilities (IDEA).

Certification. An authorized official of the LEA must certify the submission. Provide the certifier's title and contact information and the date of certification.

PLEASE CORRECT OR SUPPLEMENT THE INFORMATION ON THE LABEL IF IT IS INCORRECT OR INCOMPLETE:

District Name:			
District Mailing Address:			
City/Post Office:			
County:		State:	Zip:
NCES ID Number			

1. Report the total number of public schools in the district:	
2. Report public school membership of this district (include students served in non-district facilities):	
3. How many children are awaiting initial evaluation for special education programs and related services?	
4. Report the number of children with disabilities who are eligible under the Individuals With Disabilities Education Act (IDEA). Do not count students with disabilities who are served solely under Section 504 of the Rehabilitation Act of 1973.	
Of the number on line 4, how many are in each of the following (a-c):	
a. How many children are receiving special education and related services in this district's schools or facilities?	
b. How many children are receiving special education and related services in a <i>non-district</i> school or facility?	
Of the number in line 4b, how many are in the following [(1) - (6)]:	
(1) Public residential placement	
(2) Private residential placement	
(3) Private separate school	
(4) Public elementary or secondary school located in another school district	
(5) Regional service agency or intermediate unit	
(6) Homebound/hospital	
c. How many children who have been evaluated as requiring special education and related services are not receiving these services?	
5. Among the children reported under 4a and 4b above, how many are prekindergarten/preschool students?	
6. How many children have been identified as having a disability and are receiving related aids and services solely under Section 504 of the Rehabilitation Act of 1973? This is an unduplicated count: do not count children who are also receiving services under the Individuals with Disabilities Education Act.	

7. Does your school district operate a General Educational Development (GED) program for students age 16 through 19?

Yes No

If the response is yes, then complete items 8 and 9; if the response is *no*, then skip to Certification

8. If your district operates a GED program, provide the number of students ages 16 through 19 currently participating in the program.

Number of Students	Sex	Race/Ethnicity						(7) Students with Disabilities (IDEA)	(8) LEP
		(1) American Indian or Alaskan Native	(2) Asian or Pacific Islander	(3) Hispanic	(4) Black, Not of Hispanic Origin	(5) White, Not of Hispanic Origin	(6) Total		
Students ages 16-19 in GED programs offered by the district	M								
	F								

9. Provide the number of students ages 16 through 19 who participated in a GED program operated by your district AND received a GED credential during the 2005 – 06 school year.

Number of Students	Sex	Race/Ethnicity						(7) Students with Disabilities (IDEA)	(8) LEP
		(1) American Indian or Alaskan Native	(2) Asian or Pacific Islander	(3) Hispanic	(4) Black, Not of Hispanic Origin	(5) White, Not of Hispanic Origin	(6) Total		
Students ages 16-19 who participated in a district GED program AND received a GED credential	M								
	F								

CERTIFICATION: I certify that the information submitted by this school district on form ED 101 and all forms ED102 is true and correct to the best of my knowledge and belief. (A willfully false statement is punishable by law (U.S. Code, Title 18, Section 1001)).

Signature of Superintendent or Authorized Representative

Telephone

Title

Fax

Date

You must also complete a form ED102 for each school in your district and return this original ED101 form and all original ED102 forms in a single package.